

**Chattanooga Track Club
April Board Meeting
April 14, 2009**

Charlene called meeting to order. Members present included: Charlene Simmons, President, Sherilyn Johnson, Vice President/ President-Elect, Ken Radley, Vice President of Races Committee, Lanise Hutchins, Vice President of Communications, Tim Holmes, CPA, Treasurer, Beth Ford, Secretary, and James Williams, Past President. (Kathy Fulton, Vice President of Membership, absent.)

Directors with one year remaining on their term of service: Edwina Cohen. (Absent were Butch Cooke, Bill Moran, Peter Murphy, and Theresa Samuelian)

Directors with two years remaining on their term of service: Lisa Barrett, Flash Cunningham, Walt Sinor. (Oliver Trimiew was absent)

Other Club Members: Bill Brock

March 2009 Meeting Minutes and Financials

In the March minutes, Sherilyn requested that "Other Business" from March CTC minutes read as "challenges" versus "difficulties". Also, it was submitted that Walt was not present, as recorded in Races Committee minutes, at the March meeting. Tim reviewed March financials with present members. After the board reviewed the February 2009 Minutes Flash made the motion to approve the minutes with Walt seconding the motion. Nine members present unanimously agreed.

Purchase of Safety Equipment

Sherilyn requested that equipment purchases be postponed until exact figures and amounts of vests, gloves, and other safety equipment needed was discussed. Charlene will provide specific equipment figures at the May meeting.

Scenic City Half Marathon

Charlene submitted Bill Moran's (absent this meeting) requests for \$2,000.00 marketing budget for the Scenic City Half Marathon. These funds would be used to market the half marathon in three calendars and recertify the course so that runners would not be required to cross the busy Amnicola Highway. The funds would also be used for a police escort to accompany a volunteer measuring the course. This cost would be \$1,000.00. Charlene made the motion for this budget allowance in proxy for Bill. Flash seconded the motion. Nine members present approved.

Chip Timing Update and 65 Roses Pricing

Charlene stated that 300 additional chips (\$3.00 each) were required and ordered for the Chickamauga Chase, which was in four days. She also suggested that the 65 Roses pricing be discounted \$200.00 as the computer chip delayed the timing and Bill Estes is a loyal customer. James motioned that the discount be given, Ken seconded the motion

and nine members present unanimously agreed to give Bill Estes/Lee University the \$200.00 discount for equipment malfunction.

Conflict of Interest Statement

James offered that there was no pertinent significance to first sentence of second paragraph. Sherilyn recommended that the CTC strike the sentence in the CTC final draft. It was offered that the disclosure should be signed annually but that the conflict of interest would have to be enforced. Charlene noted that the president or members could stop other members from voting if they were in violation of the policy. Tim motioned that we approve the Conflict of Interest Policy without the first sentence of the second paragraph. Flash seconded the motion and nine members present unanimously agreed.

Waterfront Triathlon Budget Revisions

Sherilyn made the request was made that \$1,500.00 be added into the 2009 Waterfront Triathlon budget for marketing. The triathlon will not have income from BMW this year, but payment will not be required for the Velo Vixens' services. Bill suggested that out of 800 participants, possibly 300 were local triathletes. Charlene recommended that team registration for this event be strongly promoted because revenue is greater with team registration versus individuals. Ken pointed out that the triathlon would require 150 additional participants to equal \$1,500.00 added budget expense. Flash motioned that \$1,000.00 be included in the triathlon budget. James seconded the motion and seven members voted in agreement with one member abstaining.

Strategic Plan Drafting Goals & Activities

Due to several more pressing matters Charlene will postpone strategic planning until the May Chattanooga Track Club board meeting.

April/May Committee Meeting Tasks

The tasks for the committee meetings will be reviewed in detail again at the May 2009 CTC Board Meeting.

Other Business

No members had other issues to discuss in the April meeting.

As there was no further business for review, the meeting was called to a close.

Next Meeting: May 12, 2009

Respectfully submitted,
Sarah E. Ford
CTC Secretary

**Chattanooga Track Club
April Communications Committee Meeting
April 15, 2009**

Present: Lanise Hutchins, Lisa Barrett, and Edwina Cohen

Items discussed:

- Jogging Around - including how to speed up the publication of each issue
- Updating CTC's Web site

**Chattanooga Track Club
April Membership Committee Meeting
April 30, 2009**

Members present - Walt Sinor, Kathy Fulton, Butch Cooke, and Charlene Simmons

Topics discussed:

- Cookout- June 27th 4pm until 8pm- club to provide burgers, dogs, buns, members to bring covered dish and choice of adult beverage. RSVP needed. Will request \$100-\$200 from budget to cover these costs. Contract signed, Pot Point House paid for.
- No need to order further logo items-numerous tech shirts left
- Speaker for awards dinner- is a speaker needed? Jack Richmond has offered to speak for the event this year. Will research other speakers and let him know .
- Lookouts game- Sherilyn-what did we charge for tickets last year? Also Sherilyn-who do I contact at Choo Choo for awards banquet confirmation?

**Chattanooga Track Club
April Races Committee Meeting
April 7, 2009**

Present: Ken Radley, Bill Brock, Sherilyn Johnson, Theresa Samuelian, Charlene Simmons, Flash Cunningham, Charles Webb

Races Discussed:

- Chattanooga Chase – Charles had race applications for the committee to review. Applications have been place at the usual spots. Race is now listed on Active. Robert Berman is not available and he will use the CTC PA system. Course is certified. Completed equipment rental agreement for Flash's records.

- Waterfront Tri – Plans are moving along. Meeting with Team Magic is set for 5/6/2009. Already 400 people registered.
- Belvoir Christian Academy – The race director provided Follow up information. This was a first year event with 115 participants in a 5k run, walk and Kiddie K. Race appreciated CTC's scoring and finish line support. The race will be held again next year, considering the last weekend in Aril 2010.
- Committee Discussed:
- Bringing back the Triple Crown award for 2010. Races included in the award include marathon, Chickamauga Chase (15K) and Missionary Ridge. Committee will continue to discuss details.
- Safety equipment – Purchase will be brought up at the board meeting.
- Next meeting is June 2, 2009

Chattanooga Track Club
Profit & Loss YTD Comparison
 April 2009

	Apr 09	Jan - Apr 09
Ordinary Income/Expense		
Income		
Charity Checks - Half Marathon	0.00	1,000.00
Endowment Fund Received	0.00	619.00
Promotional Item Sales	0.00	15.00
Donations	0.00	53.00
Membership Dues		
Individual & Families	198.00	6,176.00
Donor Family	0.00	1,050.00
Donor Individual	0.00	250.00
Corporate Membership	0.00	224.00
Membership Dues - Other	0.00	24.00
Total Membership Dues	198.00	7,724.00
Equipment Rental	0.00	1,820.00
Jogging Around		
JA Inserts	0.00	60.00
JA Advertising	90.00	90.00
Total Jogging Around	90.00	150.00
Banquet Income	0.00	2,076.00
CTC Race Receipts		
Race entry fees		
Half Marathon	0.00	22,130.92
Chick Marathon	1,241.00	2,440.00
Total Race entry fees	1,241.00	24,570.92
Race Sponsorships		
Youth Cross Country	0.00	500.00
Half Marathon	0.00	1,800.00
Total Race Sponsorships	0.00	2,300.00
Total CTC Race Receipts	1,241.00	26,870.92
Race Management fees \$2/Runner		
Karen Lawrence Run	0.00	608.00
Total Race Management fees \$2/Runner	0.00	608.00
Total Income	1,529.00	40,935.92
Expense		
Authorize.Net Expenses	0.00	576.27
Miscellaneous Race Expenses		
Race Supplies	-90.00	39.98
Equipment Repairs/Purchases		
Equipment repairs	0.00	200.00
Total Equipment Repairs/Purchases	0.00	200.00
Promotional Products	0.00	1,070.00
Equipment Manager	300.00	1,200.00
Total Miscellaneous Race Expenses	210.00	2,509.98

6:01 PM
 05/10/09
 Cash Basis

Chattanooga Track Club
Profit & Loss YTD Comparison
 April 2009

	Apr 09	Jan - Apr 09
Meetings & Events		
1st Qtr - Banquet	0.00	3,800.56
3rd Qtr - Picnic	200.00	650.00
	200.00	4,450.56
Total Meetings & Events	200.00	4,450.56
Operating Expenses		
Gains/Losses Endowment Fund	0.00	143.49
Merchant Fees	0.00	0.00
PayPal Fees	2.80	132.77
Contract Labor	399.00	3,160.50
Marketing & Advertising	0.00	875.00
RRCA Convention	0.00	690.00
Mileage	76.63	160.05
Charitable Contribution	0.00	100.00
Bank Service Charges	0.00	4.00
Internet expense		
Website Maintenance Improvement	19.50	1,090.50
	19.50	1,090.50
Total Internet expense	19.50	1,090.50
Jogging Around Expense		
Contract Labor	0.00	340.00
	0.00	340.00
Total Jogging Around Expense	0.00	340.00
Postage and Freight	180.00	517.70
Printing	0.00	51.75
Taxes, Licenses & Permits	0.00	20.00
Telephone	37.12	142.55
	715.05	7,428.31
Total Operating Expenses	715.05	7,428.31
Race Disbursements		
Half Marathon	281.34	15,921.24
Market Street Mile	142.30	167.30
Waterfront Triathlon		
CTC Expenses	90.00	352.34
	90.00	352.34
Total Waterfront Triathlon	90.00	352.34
Chickamauga Marathon	0.00	2,150.29
	513.64	18,591.17
Total Race Disbursements	513.64	18,591.17
Total Expense	1,638.69	33,556.29
Net Ordinary Income	-109.69	7,379.63
Net Income	-109.69	7,379.63

Chattanooga Track Club
Balance Sheet Prev Year Comparison
 As of April 30, 2009

	Apr 30, 09	Apr 30, 08	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CD - Add On	9,191.76	0.00	9,191.76	100.0%
CD 9 Month Jr Marathon (9/2/08)	0.00	3,000.00	-3,000.00	-100.0%
CD 6 Month Matures 10/5/08	0.00	5,000.00	-5,000.00	-100.0%
First TN Checking	32,155.40	11,405.82	20,749.58	181.9%
Total Checking/Savings	41,347.16	19,405.82	21,941.34	113.1%
Total Current Assets	41,347.16	19,405.82	21,941.34	113.1%
Fixed Assets				
Equipment	39,015.31	21,358.69	17,656.62	82.7%
Total Fixed Assets	39,015.31	21,358.69	17,656.62	82.7%
Other Assets				
Endowment Fund - Est. 7/05/05	3,470.12	3,698.08	-227.96	-6.2%
Total Other Assets	3,470.12	3,698.08	-227.96	-6.2%
TOTAL ASSETS	83,832.59	44,462.59	39,370.00	88.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Community Foundation Liability	0.00	5,000.00	-5,000.00	-100.0%
Charity Fees Payable				
Kidney Foundation	0.00	15.37	-15.37	-100.0%
VORP	0.00	-19.31	19.31	100.0%
Bethlehem Center	0.00	118.93	-118.93	-100.0%
Children's Advocacy Center	0.00	90.06	-90.06	-100.0%
Children's Home/Chambliss Shelt	0.00	110.32	-110.32	-100.0%
Room in the Inn	0.00	30.36	-30.36	-100.0%
McKamey Animal Care	0.00	184.33	-184.33	-100.0%
Tennessee Aquarium	0.00	185.71	-185.71	-100.0%
Total Charity Fees Payable	0.00	715.77	-715.77	-100.0%
OROS Fees Payable	5.00	0.00	5.00	100.0%
Total Other Current Liabilities	5.00	5,715.77	-5,710.77	-99.9%
Total Current Liabilities	5.00	5,715.77	-5,710.77	-99.9%
Total Liabilities	5.00	5,715.77	-5,710.77	-99.9%
Equity				
Retained Earnings	76,447.96	55,074.68	21,373.28	38.8%
Net Income	7,379.63	-16,327.86	23,707.49	145.2%
Total Equity	83,827.59	38,746.82	45,080.77	116.4%
TOTAL LIABILITIES & EQUITY	83,832.59	44,462.59	39,370.00	88.6%